

## **Process for Submitting the Title I Unified Plan 2008-2009**

### Who Must Submit

The Title I Unified Plan must be completed and submitted annually to the NJDOE for Title I schools operating an approved schoolwide program (SW), schools newly applying for schoolwide status, schools in need of improvement (SINIs), and/or districts in need of improvement (DINIs).

- Submission of all Title I Unified Plans (or revisions to existing plans) is required for the Title I portion of the 2008-2009 NCLB Consolidated Application to be considered in substantially approvable form.
- Plans must be uploaded via EWEG. Each plan file must be named using the school's CDS code and submission date.
- Plans must be amended for schools that receive an SIA Part A grant and an SIA Part G grant.

### Title I Funding

- The NJDOE will verify receipt of the plans before Title I, Part A funds are released to districts.
- Deficiencies noted at subsequent monitoring and/or review of the plans may be cause for recovery of funds.

### Submission Dates

Submission dates vary depending on the status of the school—whether the school has a previous plan on record or is newly designated as SW or SINI.

1. Title I Unified Plans due at the time of the NCLB Consolidated Application submission include those schools that meet the following criteria:
  - Title I SW schools\*
  - Title I SINIs that submitted a Unified Plan in the previous year\*\*
2. Title I Unified Plans due within 90 days of SINI notification:
  - Title I schools *newly* designated as SINIs (did not submit a plan in the previous year)
3. Revisions to Title I Unified Plans due within 90 days of SINI notification:
  - Title I SW schools that submitted a Unified Plan and are newly designated as SINIs must incorporate additional district plan elements of the Unified Plan that pertain to SINIs.
4. Revisions to Title I Unified Plans due within 90 days of district in need of improvement (DINI) notification:
  - Title I DINIs must complete or revise additional elements of the Unified Plan that pertain to DINIs.

\*Schools newly applying for SW status must also submit the *Application to Operate a Title I Schoolwide Program* to the NJDOE Office of Student Achievement and Accountability.

\*\*Schools going into restructuring must also submit a *School Restructuring Plan* to the NJDOE Office of Student Achievement and Accountability.